

Minnesota State Colleges & Universities Vehicle Fleet Safety Program Frequently Asked Questions

Office of the Chancellor
Risk Management Division
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1. Who is subject to the new vehicle fleet safety procedures?

Anyone who operates state owned/leased vehicles. The program is part of a risk management initiative for all state agencies.

2. Do the procedures apply if I use my personal vehicle for university business?

The procedures do not apply to use of a personal vehicle, however anyone driving on college or university business should first look to use a state owned vehicle. If one's not available they should consider obtaining a vehicle from Enterprise Car Rental prior to deciding to use their personal vehicle. The reason for this is if a personal vehicle is used for college/university business, the personal insurance policy will provide primary coverage in the event a crash occurs. MnSCU's insurance policy will then provide excess liability coverage, if necessary.

3. What is considered to college or university "business"?

In general, college or university business means activities where you are participating on behalf of or representing the college or university in some official capacity.

4. Is driving to campus to attend class considered college or university "business"?

No. Like employees driving from home to work in the morning, students are independently responsible to show up for class wherever it is located.

5. Are internships considered college/university business?

No. Internships are elective off-campus classes and therefore are not considered college/university business. Internship students are not required to complete a vehicle use agreement unless they are using a college/university owned vehicle.

6. Where can I get more information about the Vehicle Fleet Safety Program?

Minnesota State Colleges and Universities personnel may contact: Keswic Joiner, Risk Management Director or refer to the State Risk Management webpage, <http://mainserver.state.mn.us/risk/> for additional information.