

User Acceptance Testing (UAT) Session Agenda for February 28, 2008

Meeting:	UAT Session to Review Accounting Module J2EE Application Release 0.2	Facilitators: Al Finlayson
Date:	February 28, 2008	
Start Time:	8:30 AM – 3:00 PM	
Location:	Wells Fargo Place, St. Paul Minnesota Training Room 3354 (AM Session), Conference Room 3304 (Available all day, Lunch, PM Session)	Recorders:
Participants:	See attached list	

Monday, April 30	TOPIC	DISCUSSION LEADER	DISCUSSION
8:30 (15 min)	Settled In Session Overview	Al Finlayson	<ul style="list-style-type: none"> ▪ Overview ▪ Goals
8:45 (90 min)	Review Application Release 02 – Part 1	Al Finlayson OPI Staff	<ul style="list-style-type: none"> ▪
10:15 (15 min)	Break		
10:30 (90 min)	Review Application Release 0.1 – Part 2	Al Finlayson OPI Staff	<ul style="list-style-type: none"> ▪
Noon	Lunch		
12:30 (75 min)	Review Stories (Use Cases) for Future Releases	Al Finlayson OPI Staff	<ul style="list-style-type: none"> ▪
1:45 (15 min)	Break		
2:00 (60 min)	Review Stories (Use Cases) for Future Releases	Al Finlayson OPI Staff	<ul style="list-style-type: none"> ▪
3:00	Adjourn		

User Acceptance Testing (UAT) Session Participants for February 28, 2008

Accounting J2EE Web Application, Release 0.2 User Acceptance Testing Meeting			
Members		# confirmed for UAT	Notes:
Name	Inst	02/28/08	
Adams, Stephanie	South Central TC	1	will also attend Thursday (confirmed)
Belko, Dawn	North Hennepin	1	will also attend Thursday (confirmed)
Bernard, Dee	MCTC	1	
Bienfang, Kim	Hennepin Tech	1	will also attend Thursday (confirmed)
Bjelland, Dave	Alex TC	1	
Carlson, Gwen	SCSU	0	
Doss, Brad	Riverland C&TC	1	
Fliss, Diana	MnWest C&TC	probably not	
Kerkaert, Deb	SW State	0	VAC
Kroening, Mike	MSC-Southeast Tech	???	
Marble, Jan	MSU Mankato	0	Steve Smith is planning on attending in her place.
Meyer, Wendy	Anoka Tech	0	
Scherman, Ron	Pine Tech	1	
Sinning, Deborah	MSU Mankato	???	
Smith, Steve	MSU Mankato	1	
Thorn, Dave	Winona State	1	Dave requested an agenda item
Vopatek, Christine	Central Lakes	1	Will stop in late. She is on the EIC cross functional group meeting on the 26th & 27th.
Wagner, Jeff	SCSU	1	Can't make it Wed, will attend Thurs with Mark Wegge (confirmed)
Wegge, Mark	SCSU	1	(confirmed via Jeff Wagner)
Winans, Jerry	Bemidji State	1	
OOO and Others		# confirmed for UAT	Notes:
Name		02/28/08	
Anderson, Susan	Budget Unit	0	In bargaining
Buchanan, Sam	ITS	1	requested vegetarian option
Buse, Beth	Internal Audit	0	
Edwards, Connie	Campus Assistance	1	
Finlayson, Al	ITS	1	
Froysland, Kathy	ITS	0	out of town
Gednalske, Steve	Tax Services	???	

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Gillson, Roger	ITS	1	
Heydman, Jeremy	ITS	1	
Kirkeby, Denise	Financial Reporting	1	
Liljedahl, Lisa	ITS	0	
Lund, Dave	ITS	1	will also attend Thursday (confirmed)
O'Brien, Bill	Finance Admin	1	
Nordby, Mike	Campus Assistance	1	
Page, Ann	Tax Services	0	
Rushenberg, Gerry	ITS	probably not	
Smith, Kent	ITS	0	
Stoddard, Tim	Financial Reporting	1	
Welter, Teri	ITS	1	
Steve Engels	OPI	1	
Doug Kartio	OPI	1	Confirmed by Andy Miller
Andy Miller	OPI	1	
Heather Tinkham	OPI	1	
Mark Waldal	OPI	1	
	Yes	27	
	maybe	0	
	Total	27	
	non respondents	3	
	Maximum Possible	30	

#	Origination Date	Description	Assigned to	Status
1.				
2.				
3.				