



100,000
students



One
powerful
voice

Year-end Reconciliation

Minnesota State College Student Association _____

Fiscal Year _____

Institution _____

Prepared by / Title _____

| Session | Actual Credit Hours | | Fee | Gross Fee |
|--|---------------------|-----|------------|--------------|
| Fall | _____ | (x) | <u>.31</u> | _____ Line 1 |
| Spring | _____ | (x) | <u>.31</u> | _____ Line 2 |
| Summer | _____ | (x) | <u>.31</u> | _____ Line 3 |
| Total Gross Fee (Add lines 1-3) | | (=) | | _____ Line 4 |
| Campus Administration Fee Rate | | (x) | | <u>1.5%</u> |
| Total Administrative Fee | | (=) | | _____ Line 5 |
| TOTAL DUE MSCSA [Line 4 - Line 5] | | | | _____ Line 6 |

Payments Remitted to MSCSA:

| Session | Check Date(s) | Check #(s) | Total Amount |
|--|---------------|------------|---------------|
| Fall | _____ | _____ | _____ Line 7 |
| Spring | _____ | _____ | _____ Line 8 |
| Summer | _____ | _____ | _____ Line 9 |
| TOTAL REMITTED TO MSCSA [Add lines 7-9] | | | _____ Line 10 |

Total Reconciliation [Subtract Line 10 from Line 6] + _____ Due MSCSA, OR

- _____ Due Campus